



Almira Coulee-Hartline High School & Coulee City Elementary
410 W. Locust Street · Coulee City, WA 99115
(509) 632-5231
“HOME OF THE WARRIORS”

Date: _____

Dear Parents or Guardian,

On an occasional basis, students require prescription or over-the-counter **oral** medication to be administered at school. We are happy to administer the medication from an authorized staff member if the following guidelines are in place:

- The parent submits a written, signed and dated authorization and the request for medication from a licensed health professional on the same authorization form. This will include instructions from the health professional if the medication is to be given for more than fifteen days. There is also a parent section at the bottom of the same form.
- The medication must be in the original container and the pharmacy label must match the physician's orders.
- The medication will be brought to the school and signed in by the parent or guardian. Students may not carry medications.
- The directions for giving a medication **can not** change without a new correctly labeled prescription bottle or direct order to the School nurse from the physician.
- Medications will be kept locked in the office until the Registered School Nurse has had an opportunity to assess the student and determine if the student demonstrates competence to carry and self-administer medications such as Inhalers, Epi-pens, and Benadryl for Emergencies.
- No medication shall be administered by injection except when a student is susceptible to a predetermined, life endangering situation.
- Medications administered by routes other than oral (ointments, drops, nasal inhalers, suppositories or non-emergency injections) may not be administered by school staff other than registered or licensed practical nurses

If you have questions, please feel free to call the office at (509) 632-5231.

Sincerely,
Sarah Kruger RN, BSN
Coulee-Hartline School Nurse