Almira Coulee Hartline

QuickTime™ and a TIFF (LZW) decompressor are needed to see this picture.

WARRIORS 2005-2006 STUDENT HANDBOOK

ALMIRA COULEE HARTLINE HIGH SCHOOL

STUDENT HANDBOOK 2005-2006 P.O. BOX 98 / 92 CHELAN ST. HARTLINE, WA 99135 (509) 639-2611 FAX (509) 639-2353

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2005-2006 will be the best year ever for Almira Coulee Hartline High School. WHY?

- 1. Teachers will expect great things from you. They will be clear about how to succeed and you will do your best.
- 2. To expect much from someone is a compliment. I will expect great things from the teachers and they will expect the same from you. Show your character!

Clear expectations! Great results!

Sincerely,

Scott Brown

This handbook belongs to_____

CLASS SCHEDULE Grading Scale 2005 - 20062005-2006 Period Start End C+....2.3....79-77 A4.0....100-95 8:00 9:10 A-....3.7....94-90 C2.0....76-74 9:15 10:26 B+....3.3....89-87 C-....1.7....73-70 11:40 10:30 B3.0....86-84 D+....1.3....69-65Lunch 12:15 11:40 B-....2.7....83-80 D1.0....64-60 12:15 1:25 F....0 1:30 2:40

THE EIGHT KEYS OF EXCELLENCE

#1 Live in INTEGRITY

What do you do when no one is looking? Do you do what you know is the right thing or do you divide yourself by going against what you know to be right? Integrity is being honest with yourself as well as others. Integrity is what will build others trust in you. Integrity is the foundational key. Live undivided. Live in integrity

#2 SPEAK WITH GOOD PURPOSE

When you speak with good purpose you look to build others up, to be positive and to have good intentions with all people. You avoid being a part of gossip or being critical. You don't use profanity. You use your words to make things better and if you don't have something good or constructive to say, you don't say anything at all.

#3 Affirm Your COMMITMENT

Are you someone who people can count on? Do you have a dream and are you committed to seeing that dream become a reality? It's one thing to say what you're going to do...it's another thing to actually do it. Follow your vision without wavering; stay true to the course. Do whatever it takes to get the job done. Get out of the boat, burn the ships and forge ahead.

#4 Stay FLEXIBLE

There's more than one way to do most things. So often we put on the blinders and refuse to look for a better way, whether it be in our relationships, our personal choices, or our work. Look for the better way to do things, look for the best in people. Refuse to close your mind, stay open to change and perhaps you'll see life in a new way...and you just might surprise yourself at the solutions you'll come up with!

#5 Keep Your BALANCE

Keeping your balance is much more than merely not falling over. When you're in balance, you know how to balance your play time, study time, friend time, family time, and alone time. You exercise, eat well, take time for yourself, and get your work done, and have time to simply think. Your body, mind and spirit are all cared for and you just feel a whole lot better.

#6 Acknowledge FAILURE LEADS TO SUCCESS

Sounds crazy, but without failure you wouldn't learn much. When we learn from our failures, they lead to success. Perhaps you have learned that failure is bad. Not true. Failure is simply proof that you are trying something. It's how we learn. There's nothing wrong with failing; you learned to walk as a small child by falling down countless times. Go for it! Fail. Learn. Succeed.

#7 Take OWNERSHIP

There are people who blame others, circumstances, and life in general for all their problems. People who take ownership for their lives take responsibility for where their lives are going. They own up to mistakes without putting them off on others. They take the heat for mess ups. When you take ownership of your life, you begin to realize that you alone control your attitude and what you do with what happens to you. There's a lot of personal freedom in taking ownership.

#8 Live In The Now - THIS IS IT!

Each day counts. Each day is a gift and a challenge to become the person you want to be. Today is it and you can do something about it...today. Focus on what needs to be done now, and then do it. Say that good word to a friend, ask that girl to the dance, do that thing you've always wanted to do. Seize the day!

Adapted from The Eight Keys of Excellence: Principles To Live By, by Bobbi DePorter

ACH HS Staff

Principal/Athletic Director: Mr. Brown

Support Staff:

Secretary Mrs. Stephens
Para-Professional Mrs. Zimbelman
Food Service Mrs. Thomas
Special Ed. Para Educator Mrs. Higginbotham
Custodians Mr. Spurbeck

Mr. Hall

School Counselor Mr. McClung Library Mrs. Pendell

Teachers:

Special Education Mrs. Behne
Physical Education Mr. Correia
Science Mrs. Dormaier
Family & Consumer Sci. Ms. Eagle

English Mrs. Elder / Mrs. Boyd

History / Economics Mr. Gloyn **Business Education** Mrs. Kimble Drama Mr. Matthewson Design Ms. Nelson Spanish / Reading Mrs. Pendell Mr. Russell Vocational Agriculture Mr. Leo Math Online / AP English Mrs. Larson

Student Activities

Goal Statement- Realizing the necessity and importance of teaching good sportsmanship and good citizenship through interscholastic athletics and activities, not only to the students who participate in the programs, but to all students and society in general. We do hereby declare that emphasizing good sportsmanship and good citizenship as an ongoing goal of Almira Coulee Hartline High School.

Activities:

ASB Mr. Brown Winter:
Yearbook Mrs. Kimble
Cheerleading Mrs. Higginbotham Boys Basketball

Knowledge Bowl Mrs. Pendell Girls Basketball Mr. Correia Wrestling Mr. Walsh

Spring:

Baseball

Softball

Warrior Sportsmanship

Track Golf Mr. Glovn

Mr. White

Mrs. Stone

Mrs. Dormaier

Clubs Advisors
FBLA Ms. Kimble

FFA Mr. Russell Warrior Club Mrs. Isaak

Honor Society Mrs. Higginbotham

Athletics Fall:

Football Mr. Walsh Treat all opponents as guests
Show respect for the officials

Volleyball Mrs. Schafer Applaud outstanding performances
Cheerleading Mrs. Understand and appreciate the rules

Higginbotham Maintain self control at all times.

ASB Card

All Almira Coulee Hartline High School students in good standing shall be members of the Associated Student Body and entitled to the privileges of the ASB constitution. All students participating in athletics or activities are required to have an ASB card. An ASB Card shall be made available to all ASB members, cost is \$35. Almira Coulee Hartline High School conducts a full program of activities and athletics providing all students with an opportunity for enjoyment and participation. Activities are either wholly or partially financed by the sale of ASB Cards. The ASB card will allow free admission to all athletic events (league) and a deferred cost to dances. Card fraud will result in suspension from ASB events and disciplinary consequences.

Care of School and Personal Property

Students are responsible for the proper care of all books, supplies and furniture supplied by the school. Students who disfigure property, break windows or do other damage to school or personal property or equipment will be required either to pay for the damage that is done or replace the item as well as face disciplinary consequences.

Students should limit items brought to school to those items necessary for school activities. **The** administration is not responsible for items brought to school that are lost or stolen. Thefts should be reported to the main office to aid in recovery.

Conduct on School Bus

It is important to remember that the bus drivers are in complete charge of the pupils on their buses, and their instructions must be followed at all times. When you are waiting for our bus before and after school, you must stay in the appointed area until the bus arrives. Offenses will carry the same punishment as similar offenses at school and may result in loss of transportation privileges.

Dangerous Weapons

No student shall carry, exhibit, display or draw any firearms, daggers, swords, knives (pocket knives included), or other cutting or stabbing instruments, or any other weapons or explosives capable of producing bodily harm.

Dangerous weapons discovered at school will be confiscated; parents/guardians notified and school disciplinary steps taken. Proper law enforcement agencies may also be involved. Offenses will lead to expulsion.

Weapons and Explosives: The district has a no tolerance policy for weapons, explosives, or any other items capable of causing bodily harm, including "fake" weapons that are represented as "real" weapons.

Dress

Appearance and attire at school should be neat, clean and within the bounds of decency, health and safety. Dress and appearance shall not be disruptive of the educational process of learning objectives. This dress policy is in accordance with District Policy.

Dress Standards

- 1. Shoes must be worn at all times.
- 2. Head coverings the wearing of any covering over the head is prohibited. This includes, but is not limited to hats, bandanas, scarves, hairnets, etc.
- 3. No Revealing Clothing- including tank-tops, halter-tops, midriff shirts, skirts or shorts above mid-thigh, cutoffs that are not hemmed, exposed underwear, exposed undergarments, or clothing that exposes inappropriate body areas.
 - a. Appropriate Tops: Our district policy clearly states **NO** tank tops. The confusion at times is "What is a tank top?" Tops must have a neckline and shoulder line. **That means all tops must have sleeves.** No tops that are considered tank tops or with any kind of straps will be permitted. **All tops need to be full length to cover the midriff area.**
- 4. Clothing and/or other accessories that would be considered a disruption to the learning environment are prohibited. <u>This includes, but is not limited to</u>, chains, sharp protruding objects protruding from necklaces, collars, bracelets, and rings, sunglasses, portable cassette/CD players, cell phones, headphones and pagers. Any clothing that goes against our curriculum or respect toward others is also not permitted. <u>This includes but is not limited to</u> sexual suggestion, beer advertisement, and gang-like material.

Fire Drill

When the fire alarm sounds, all students and building personnel will evacuate the building immediately. Students must leave their classroom and proceed directly to the designated exit. Teachers will stay with their classes. All classroom doors and windows must be closed.

Food and Drink

Food and drinks are not to be taken out of designated eating areas unless they are taken to one of the outside areas. This rule does not apply when teachers have planned a legitimate teaching objective that requires the preparation of food during a regular class. Students are required to return trays and clear tables. Food service will be available only when classes are not in session. **Students may only charge hot lunch 3 times.**

Hall Passes

All students must have a hall pass to be in the halls. This applies to Student Council members, newspaper staff members, student aides, students with early dismissal permission and any student who finds it necessary to enter the halls.

Lockers

clean.

Hall lockers are provided for storage of coats and books. The locker is only as safe as the student assigned that locker makes it. One student is assigned to each locker. Use of a locker by more than one student is unacceptable. To permit other students access to that locker compromises the security of that locker. Do not permit anyone else to know your combination! Only School locks are to be placed on school lockers. **Any students opting to not use a lock assumes all responsibility for lost or stolen items.**The lockers are the property of the school district. School authorities have the right and obligation to check lockers for the safety, welfare, and protection of students on school property. Lockers should be kept neat and

Open Campus

Students are not allowed to leave the campus during school hours, with the exception of on foot during lunch. Students are not to drive their cars off campus during the school day (including lunch time) without being excused through the office. Once a student parks his/her vehicle, it is to remain until they leave with permission. This is the case whether the vehicle is on or off campus. Loitering/gathering in cars and parking lots is not allowed.

Private Transportation of Student/Parking Lot

In accordance with WAC 180-40-040, school authorities are empowered to supervise and control private transportation of students on the way to and from school, at school and, in addition, requires student-operated vehicles to be parked according to the policy of the school as outlined on the parking map.

Detention Rules

Students who are assigned detention <u>must</u> report to the office by 2:45 each day assigned. You will also be expected to read or do school work. Come prepared!

School Dances

Who may attend:

- 1. All ACHHS students must have student ID.
- 2. After game dances held at ACHHS are intended for **ACHHS students only**. For formal dances, if a ACHHS student would like to bring a non-student date, prior permission must be obtained from the administrator before the day of the dance. Non-students over 20 years of age must be approved by the principal.
- 3. The administration reserves the right to refuse admission to anyone prior to the dance as well as at the door.
- 4. Once a student or guest has entered the dance, they may not leave and return. Students will not be allowed to enter dances **after 10:30 p.m.** or one hour after a late beginning.
- 5. **Dress**: appearance standards for school dances will be the same as activities. (i.e.; tank tops and hats are permitted. No spaghetti straps!)
- 6. All dances must be scheduled through the Administrator.
- 8. Parents of high school students are always welcome as guests at all school-sponsored activities.

Signs, Posters, Announcements, and Printed Handouts

The School administrator must approve signs before they are posted. An individual organization, which sponsors the signs that are posted, is responsible for their removal when the event is over. Any student wishing to pass out printed handouts must have the approval of the administration. Signs must be posted in the hallway.

Visitors

- 1. Parents are <u>always</u> welcome at Almira Coulee Hartline High School. We ask that an appointment be made to see a teacher or to visit a classroom.
- 2. All visitors must report to the administration office first to receive a visitor's pass.
- 3. Students from other schools who wish to visit must be preapproved by the principal. They must be from out of this area and be staying with one of our students. Such visitors may attend for **one day** on approval.
- 4. No visitors on exam days or the beginning or ending two weeks of a semester.

Schedule Change/Class Drop

Every effort will be made to place students in courses that are appropriate for their abilities and future educational or career interests. Maximum student and parent input will be allowed during the time when course selections are made. Once those selections are made, we will honor them to the extent possible. No changes will be made in these selections after this form is finalized except for the following reasons:

- 1. A required course for graduation is failed during the current year or,
- 2. A course is taken during summer school, which fulfills requirements.
- 3. Exceptional circumstances, including dropping a class after the time frame outlined by our counseling services. Any student can pick up a Drop Class form at the office.

Withholding Grades, Diplomas And/Or Transcripts

Any pupil who shall deface or otherwise injure any school property shall be liable to suspension and punishment. Any school district whose property has been lost or willfully cut, defaced, or injured, may withhold the grades, diploma, and transcripts of the person responsible for the damage or loss (RCW 28A.635.060) until the pupil or the pupil's parent or guardian has paid for the damages.

Health Information

Immunization: As required by policy, the School Board must exclude from school those students who do not comply with immunization requirements.

Dispensing Medication: All prescription medications must be housed in the school office. Office personnel, shall administer prescribed medications to minor students with written permission from the parent or legal guardian. Non-prescription medications may be administered by office personnel with written or oral permission from a parent or legal guardian.

Attendance Is Essential

The School Board believes that the attainment of academic excellence requires attendance on a regular basis. Attendance is the responsibility of the students and parents. Students may fail classes or promotion may be withheld if this requirement is not met.

Student accountability for regular attendance has an important value in the educational process. Regular attendance has a carry-over value beyond the schoolhouse into the world of work or further educational development. It is the philosophy of ACHHS that every class period provides a learning opportunity. If a student is absent, the student is losing educational benefits. It is impossible to make-up a "missed" experience in its entirety and gain the same degree of learning that a student would gain through group involvement in the regular class. When a student misses one day, two days' work is missed due to lack of preparedness. Therefore, it is important for students to be in class on a regular basis.

All absences in accordance with state law require a parent verification, which includes reason for the absence. It is the responsibility of school administrators to determine the classification of an absence as stated below. The school will attempt to notify the parents or legal guardian when the student is not in school.

A. Arriving Late

Students who arrive over 10 minutes late to school shall report to the Office to check in. To be excused, a note and/or phone verification from a parent or legal guardian is required.

B. Sign-Out Procedure:

- 1. A student who needs to leave school prior to the end of the day is to check out at the Office. A written parent/guardian request or phone call must be included stating the reason for leaving and when the student will be returning. (This applies to teacher requests for students to go off campus.)
- 2. The student shall obtain permission before school, or at noon to leave school.
- 3. Final clearance must be completed at the Office by returning the prior arrangement form.
- 4. Prior arrangement releases for the final five days of each semester must be approved by administration.

Sexual Harassment Statement of policy

It is the policy of Almira Coulee Hartline School District to maintain a learning environment for students that is free from all forms of discrimination, including sexual harassment. The District prohibits sexual harassment of, and by, students. A fundamental premise of this policy and expectation regarding conduct is that the dignity of individuals and groups must be respected.

The District will not tolerate any form of sexual harassment. It shall be a violation of this policy and the District's student discipline policy for any student of the District to harass another student, staff member, volunteer, parent, or guardian through verbal or physical conduct of a sexual nature as defined by this policy. This policy prohibits sexual harassment of students by staff members, volunteers, parents, or guardians.

All complaints of sexual harassment, whether formal or informal, will be addressed and appropriate actions will be taken, up to and including suspension and/or expulsion, against any student found to have violated this policy.

The name and telephone number of the District Title IX shall be posted in such locations in buildings as to be commonly and easily viewed by students and staff. The Title IX officer is currently Dr. Ed Fisk.

Sexual Harassment Defined

Sexual harassment refers to behavior which is unwelcome and which is personally offensive and interferes with a student's educational process.

Sexual harassment consists of:

- a. Unwelcome sexual advances; or
- b. Requests for sexual favors; and
- c. Other verbal or physical conduct or communication of a sexual nature, when that conduct or communication has the purpose or effect of substantially or unreasonably interfering with a student's education or creating and intimidating, hostile or offensive education environment.

Examples of behavior, which may be considered sexual harassment, include without limitation:

Staring or leering that has sexual overtones, unwanted sexual comments, suggestive gestures, sexually demeaning jokes, statements, or comments, spreading sexual gossip, unwanted physical contact of a sexual nature, including feigned "accidental" contact as well as pinches, embraces, slaps or pats, pressure for sexual activity, displaying pornographic or sexually explicit materials, offering benefits, favors or rewards in exchange for sexual contact.

1. Filing a Report

Students who feel they have been sexually harassed are encouraged to report the harassment to the Principal. The Principal will investigate the incident further.

2. False Reports

The District will take all complaints of sexual harassment seriously and will act to investigate all complaints. It is also a violation of this policy to knowingly report or corroborate false allegations and this would also be subject to disciplinary action.

3. Non-retaliation

Students shall not be retaliated against by other students or staff for making a report of sexual harassment or for providing testimony and/or assisting in the investigation of such a report.

4. Confidentiality

The District will respect the confidentiality of the complainant and the individual(s) against whom the complaint is filed as much as possible, consistent with the District's legal obligations and the necessity to investigate allegations of sexual harassment and take disciplinary action when the conduct has occurred.

Sexual Harassment as Sexual Abuse

Under certain circumstances, sexual harassment may constitute sexual abuse under Washington State's criminal statutes.

Nothing in the policy will prohibit the District from taking appropriate action to protect victims of alleged sexual abuse.

Student Conduct

The board acknowledges that conduct and behavior is closely associated to learning. An effective instructional program requires a wholesome and orderly school environment. The board requires that each student adhere to the rules of conduct and submit to corrective action taken as a result of conduct violations. The rules of conduct are applicable during the school day as well as during any school activity conducted on or off campus. In addition, special rules are also applicable while riding on a school bus.

Students are expected to:

- A. Conform to reasonable standards of socially acceptable behavior;
- B. Respect the rights, person and property of others;
- C. Preserve the degree of order necessary for a positive climate for learning; and
- D. Submit to the authority of staff and respond accordingly.

Procedures for dealing with student conduct:

Respect for the Law and Rights of Others

The student is responsible as a citizen to observe the laws of the United States, the State of Washington, and/or its subdivisions. While in the school, the student shall respect the rights of others. Students who involve themselves in criminal acts on school property, off school property at school-supervised events, or off school property – and which act have a detrimental effect upon the maintenance and operation of the schools or the District – are subject to disciplinary action by the school and prosecution under the law.

Compliance

Students shall comply with all rules adopted by the District. Failure to do so shall be cause for corrective action.

Alteration of records and cheating

<u>Alteration of records</u>: A student who falsifies, alters, destroys a school record or any communication between home and school may be subject to corrective action.

<u>Cheating</u>: Any student who knowingly submits a work of others represented as his/her own shall be considered to have cheated. Cheating also includes the aiding and abetting of cheating by others.

Attendance

A student shall not be absent or tardy from classes without an approved excuse. A student absent or tardy without excuse shall be subject to corrective action. Attendance is reported on the student's transcript.

Alcohol, chemical substances and tobacco products

The District recognizes the dual responsibility to establish disciplinary procedures in relation to student alcohol and other drug use and to support other alternatives for helping students and their families, such as staff training and community education/awareness activities related to alcohol and other drug education. These guidelines are intended to provide a measure of consistency among all schools, while permitting flexibility to impose alternatives as circumstances warrant.

Weapons

Pursuant to state law, students who possess or carry onto school premises, school-provided transportation, or areas of facilities being used exclusively by public or private schools, any firearms, other dangerous weapons,

nun-chu-ka sticks, throwing stars, air guns, or other projectiles shall be subject to expulsion. Students who with malice display what appears to be a firearm shall be subject to suspension or expulsion of up to one year. Students carrying or possessing a firearm shall be expelled for a period of not less than one year.

Tobacco

Using tobacco in District facilities or vehicles or on District property is prohibited. Employees and students are subject to discipline for violations of this policy, and school district employees are responsible for the enforcement of the policy.

Homework

Students have regular assignments that are graded and become part of their final grade. When students are absent for health reasons they may make up these assignments. The general standard is one day for each day of absence.

Military Requirements

Schools are required to report names of students to governmental agencies, particularly military agencies. Parents have the right to specifically declare that names not be sent to these agencies. If parents wish to do so, please contact our counseling office.

Offensive Language

The use of vulgar or profane language is strictly prohibited. Students are subject to discipline for violations of this policy, and school district personnel responsible for the enforcement of the policy

Bullying and Harassment

The district is committed to a safe, educational environment for all students and staff. The district has zero tolerance for any act that can be construed as bulling or harassment as outlined in policy 2307 and procedure 2310p Coulee Hartline and Almira School Districts policy manuals.

Exceptional Misconduct Range Of Sanctions Chart

This chart shows the range of sanction options administrators can use in disciplining students. This range of sanctions is progressive and repeated offenses in any one category or combination of categories will result in more severe sanctions. Severe misbehavior will also result in the higher discipline.

SD = SCHOOL DISCIPLINE

PCR = PARENT CONFERENCE REQUIRED

STS = SHORT TERM SUSPENSION

LTS = LONG TERM SUSPENSION

EEX = EMERGENCY EXPULSION

EX = EXPULSION

P = POLICE

		SD	PCR	STS	LTS	EEX	EX	P
1	Alcohol					1		1
2	Arson					1		1
3	3 Assault of District Personnel					1		1
4	Grievous Assault on Students					1		1
5	5 All Other Assaults on Students					1		1
6	6 Burglary					1		1
7				2	3			
8	Possession / Use of a Controlled Substance					1		1
9	Selling / Distribution of a Controlled Substance					1		1
10	Criminal Acts					1		1
11	Defiance of School Authority			1	2	3		
12	Disruptive Behavior / Vandalism		2	3	4			
13	B Extortion / Intimidation			1	2	3		123
14	Fighting					1		1
15	Forgery	1	2	3	4			
16H	Harassment			1	2	3		
16S	Sexual Harassment			1	2	3		
16T	Threat to Cause Injury					1		
17	Gang Intimidation					1		1
18	Gang Involvement					1		1
19	Inappropriate display of affection	1	2	3	4			
20	Inappropriate dress	1, 2	3	4				
21	Lewd Conduct / Indecent Exposure			1	2	3		
22	Possession of Stolen Property	1		2	3			
23	Robbery					1		1
24	Tardiness	1	2	3				
25	Theft			1	2	3		
26	Tobacco			1	2	3		
27	Bus / Van Sanctions	1	2	3	4			
28	Trespass			1	2	3		
29	Truancy	1	2	3	4			
30	Use of Obscenity or Profanity	1	2	3	4			
31	Obscenity or Profanity Directed at School Officials			1	2	3		
32	Malicious Mischief	1	2	3	4			
33	Weapons and Explosives					1	1	1
34	No Show to Detention	1	2	3				
35	Gambling	1		2	3	4		
36	Illegal Fire Alarms					1		1
37	Threats to Bomb or Injure Property					1		1
38	Off Campus Without Permission	1	2	3	4			
39	Reckless Driving/Parking	1	2	3	4			
40	Violation of Performance Contract		1	2	3			
41	Internet – Inappropriate Use	1	2	3	4			
42	Internet - Violation	1	2	3	4			

Use Of Police at ACHHS

It is the philosophy and belief of the administration at ACHHS that the responsibility for dealing with student discipline violations rests with us. Thus, we will make every effort to handle such problems in-house, according to the policies and procedures established by the district and the school. However, when violations of state laws or municipal ordinances occur, or when students or parents refuse to work within the established policies of the district and school, or where security of person or property appears to be in jeopardy, we will not hesitate to work with police and indicate adjudication proceedings.

Due Process

Students involved in any type of disciplinary problem must enter the discipline process at the preliminary investigative point where early guilt or innocence of charges is determined.

Dependant upon the seriousness of the offense, the student must be accorded the following basic rights:

- 1. Notice of the charges, nature of the evidence supporting the charges, and the consequences if the charges are proven true.
- 2. Notice of a right to hearing at which he or she may respond do the charges.
- 3. A fair hearing, including the right to present witnesses and evidence.
- 4. A fair and impartial decision.

Nondiscrimination Statement

The Almira Coulee Hartline High School District complies with all federal and state rules and regulations and does not discriminate on the basis of race, color, national origin, gender or disability. This holds true for all students who are interested in participating in educational programs and extracurricular school activities. Inquiries regarding compliance and/or grievance procedures related to Title IX/RCW, ADA, and 504 should be directed to the Superintendent.